

## APPLICATION FOR STUDENT ID CARD

Please complete all the following details:

Course: Undergraduate ☐ Postgraduate ☐ VET ☐

Student ID Number \_\_\_\_\_

Family Name \_\_\_\_\_

First Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I expect to complete my course by: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

ATTACH  
PASSPORT  
PHOTO  
HERE  
\*please see over for passport  
photo requirements

Please tick the appropriate box:

☐ Application for new card \*

**\*NOTE:** You will be required to provide 100 points of identification (*see identification requirements over the page*).

☐ Application for a replacement card\*

**\*NOTE:** A Student card replacement fee of \$25.00(AUD) will be charged for replacement cards. An invoice will be issued to the student for this amount.

If you are eligible for a Rail Corp student concession card, would you like the Rail Corp logo placed onto your student ID card?

Please contact reception for applications for a Rail Corp student concession card on (02) 8893 9000.

☐ Yes ☐ No

Do you wish to collect your student card in person from reception?

☐ Yes ☐ No

Please return this application to:

Alphacrucis College  
Student ID Applications  
PO Box 337  
PARRAMATTA NSW 2124  
AUSTRALIA

OFFICE USE ONLY		
Identification supplied	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Passport Photo provided	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Staff name		
Staff Signature		
Date		

## 100 point Identification Requirements

You need to provide certified copies of your identification as proof of identity. Certified copies need to be signed by a Justice of the Peace.

Find a JP online: [Online JP](#) or you can bring your 100 points of identification to Alphacrucis at our Chester Hill Campus. Please ask at reception for an appointment with a Justice of the Peace onsite to certify your identification.

**Please select from the below:**

☐ I have previously submitted 100 points of certified identification to Alphacrucis College

**OR**

☐ I have attached 100 points of certified identification from the below categories

Please include at least one form of photo identification:

### **70 Points**

Passport  
Birth Certificate  
Citizenship Certificate  
Current Australian Driver's Licence  
Student Identification card issued by an educational institution  
Pension or Government Health Care Card, Public Service 133 card  
Government issued licence (e.g. boat, pilot)  
International English Language Testing Scheme results (IELTS)

### **35 points**

Current Council Land Rates  
Letter from a current employer (Must be on official company letterhead and contain both the employer and employee's signatures and the name and address of the employee)

### **25 points**

Medicare card  
Credit card  
Financial institution cash card or passbook  
Council rates notice  
Electricity, gas or telephone bill  
Tax assessment notice  
Foreign driver's licence  
Membership card (e.g. club, union, trade/professional body, library, video library)  
Rental receipt or statement from landlord, real estate agent or University College  
Marriage Certificate  
Divorce decree  
Name and address verified from electoral role  
Deed Poll registered with the relevant authority

### **Passport Photo requirements**

For more information on passport photo requirement please refer to [Passport Requirements](#). The photos must be **no more than six months old**.

The following guidelines will help you provide suitable photographs so that your application is not delayed by having to submit new photographs in the required format.

- **45–50mm** high and **35–40mm** wide
- A clear view of face (no hats, sunglasses or other coverings)
- Have a plain, light-coloured background (e.g. white, cream or pale blue)
- Show you looking directly at the camera