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Program Handbook: Graduate Certificate in Leadership

1. Program Details:

2. i. Full Title: Graduate Certificate in Leadership
3. ii. Abbreviated Title: GCL
4. iii. AC Faculty Category: Business
5. iv. Campuses: Parramatta, Brisbane, Perth, Auckland, Global Online, Hobart, Baulkham Hills
6. v. AC Program Director: Dr Ian Jagelman
7. vi. Course Length: The GCL can be completed in 1 semester of full-time study or 1 year of part-time study (candidacy up to 3 years).
8. vii. AQF Level: 8
9. viii. Accreditation period: reaccreditation in 13/06/2021

2. Pathways/ admission

IELTS

International students are required to have attained an International English Language Testing Service (IELTS) of 7.0, with a score of not less than 6.5 in any band, or equivalent.

Academic Entry Requirements

Completion of a AQF Level 7 bachelors degree or completion of a AQF Level 8 or above postgraduate qualification.

In addition to the above, applicants must have at least three years relevant work experience in a professional leadership or managerial role. To demonstrate this, applicants must submit a copy of their CV with a cover letter outlining how they meet the criteria of at least three years leadership or managerial experience.

Professional Entry Requirements

Demonstrated minimum 5 years relevant work experience in a managerial or professional leadership role. This will include:

- Ministers in senior leadership positions.
- Managers and leaders in non-government organisations which act to further social or cultural outworking of Christian ministry.

- Business people who are fulfilling positions of responsibility including team or industry leadership.
- Equivalent evidence of leadership experience.

To demonstrate this, applicants must submit a copy of their CV with a cover letter outlining how they meet the criteria of at least five years leadership or managerial experience. The nature of what is to be considered appropriate leadership/managerial experience for admission to this postgraduate leadership award is outlined in the 'Professional Entry Criteria policy' (see <http://ac.edu.au/ppm/professional-entry-criteria-policy/>)

Pathway Entry

An alternate pathway is via a Diploma of Business (at Alphacrucis College or elsewhere), with articulation into, and up to 80 credits points towards, the Bachelor of Business degree.

3. Course Rationale

The Graduate Certificate in Leadership is a nested award in the Master of Leadership designed to equip professionals with an understanding of leadership, integrating leadership theories with spiritual principles and pragmatic application. The award parallels the accepted criteria articulation into professional university awards (such as MBA), specifically providing a pathway to the Master of Leadership program. It can be a destination course or exit point, thus allowing flexibility for students who may wish to start with a short postgraduate course before committing to a Master of Leadership or for students who need to exit the Master of Leadership earlier than intended, due to unforeseen personal or professional reasons.

The Graduate Certificate in Leadership provides a broad understanding of leadership principles as well as critical and creative thinking skills which are valuable to any professional context. Integrating leadership theory and skills with spiritual principles, this award provides the opportunity for students to explore the implication of their faith in their professional context. For those students wishing to proceed to postgraduate studies, this award provides an entry point. With provision for regular as well as professional entry it is particularly suitable for those who wish to pursue studies after being in full-time employment for some time.

4. Course Learning Outcomes

Course name:	Graduate Certificate in Leadership	
Delivery site(s):	Parramatta, online	
Delivery mode(s):	Blended delivery, involving: face-to-face lectures and tutorials; moderated online discussion groups, and use of other E-learning resources.	
AQF specification Level xx (insert as applicable)	Level 8: Graduate Certificate	Learning outcomes
Knowledge	<p>Graduates of a Graduate Certificate will have:</p> <ul style="list-style-type: none"> specialised knowledge within a systematic and coherent body of knowledge that may include the acquisition and application of knowledge and skills in a new or existing discipline or professional area 	<p>Demonstrated:</p> <ul style="list-style-type: none"> advanced and integrated understanding of key issues, theoretical concepts and practices within the discipline of leadership; knowledge of recent developments and scholarship in the discipline of leadership within the Christian worldview framework; understanding of general research principles and methods, and advanced knowledge of specific research approaches used in the field of leadership.
Skills	<p>Graduates of a Graduate Certificate will have:</p> <ul style="list-style-type: none"> cognitive skills to review, analyse, consolidate and synthesise knowledge and identify and provide solutions to complex problems cognitive skills to think critically and to generate and evaluate complex ideas specialised technical and creative skills in a field of highly skilled and/or professional practice communication skills to demonstrate an understanding of theoretical concepts communication skills to transfer complex knowledge and ideas to a variety of audiences 	<p>Demonstrated ability to:</p> <ul style="list-style-type: none"> research a complex problem or issue using appropriate methodologies and theories from the discipline; use critical and creative thinking skills to analyse and synthesise ideas and theories from other disciplines related to the discipline of leadership Communicate effectively complex ideas and proposed solutions to peers and general audiences; Critically evaluate new developments of research and scholarship in the selected disciplinary field.
Application of knowledge and skills	Graduates of a Graduate Certificate will demonstrate the application of knowledge and skills:	<p>Demonstrated ability to:</p> <ul style="list-style-type: none"> articulate new questions or issues and apply the knowledge and skills developed within the selected

	<ul style="list-style-type: none"> • to make high level, independent judgements in a range of technical or management functions in varied specialised contexts • to initiate, plan, implement and evaluate broad functions within varied specialised technical and/or creative contexts • with responsibility and accountability for personal outputs and all aspects of the work or function of others within broad parameters 	<p>disciplinary field to develop appropriate solutions;</p> <ul style="list-style-type: none"> • design, implement and evaluate broad conceptual frameworks in the selected disciplinary field • work independently, responsibly and with the level of professionalism expected of an expert in the selected disciplinary field
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5. Course Structure:

Title of the course of study:	Graduate Certificate in Leadership	
Structure of the course of study:	<p>The course structure is based on one semester (each of 12 weeks duration, plus an exam week), with four subjects taught in each semester. It comprises:</p> <ul style="list-style-type: none"> 2 compulsory core subjects 2 elective subjects <p>To qualify for award of the degree of Graduate Diploma in Leadership a candidate shall complete at least 40 credit points, including satisfactory completion of the core subjects noted below.</p>	
Content of the course of study		Credit points
Core subjects	THE401 Christian Worldview	10
	LEA401 Introduction to Leadership	10
Elective Subjects	2 electives to be chosen from:	10
	LEA550 Governance, Law, Ethics	10
	LEA404 Leadership Theory and Skills	10
	LEA535 Organisational Leadership	10
Other protocols of the course	none	
Pre-requisites for specific subjects	Pre-requisites for subjects are noted on each subject outline. Students must have completed the pre-requisite to enrol in the subject.	

6. Subject Outlines

Graduate Certificate in Leadership	
Subject Code	Subject Name
LEA401	Introduction to Leadership
LEA404	Leadership Theory and Skills
LEA550	Governance, Law and Ethics
LEA535	Organisational Leadership
THE401	Christian Worldview