

# COURSE HANDBOOK



ALPHACRUCIS COLLEGE

## DOCTOR OF PHILOSOPHY

### OVERVIEW

BECOME A THOUGHT LEADER	
The PhD program builds on AC's growing research profile, to equip students to be independent researchers and make a substantial contribution toward advancement of knowledge and practice within their chosen field	Program Director      Associate Professor Matthew Anstey
	Level      AQF Level 10 (Postgraduate)
	Qualification      Doctoral Degree (Higher Degree Research)
	Subjects      1 (240 credit points, PhD Thesis)
	IELTS      7.0
	CRICOS Code      089244M
	Accreditation      Self-accreditation
	Course Length      Up to 10 years part-time

AC's Doctor of Philosophy (PhD) program is designed for original investigation of ideas in the broad fields of Theology, Business or Education. The PhD program builds on AC's growing research profile, to equip students to be independent researchers and make a substantial contribution toward advancement of knowledge and practice within their chosen field.

Take this opportunity to enrol in a PhD with a leading college and exceptional academic faculty. Our high quality academic staff and honorary research staff include many international leaders in their research fields, and we invite you to undertake your PhD studies with us.

Scholarships are available for students with a strong academic record, a research project in an area we are looking to develop, or who are engaged in ministry or theological education in a low income country. Each scholarship application is individually assessed.

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## AC GRADUATE ATTRIBUTES

### **Christian Worldview**

A knowledge of the Christian story, derived from the Scriptures and tradition of the church. An awareness of the implications of this story for self-identity in the context of local and global communities. This includes a commitment to engage with alternate worldviews, showing appreciation of the values and perspectives of others.

### **Leadership**

The ability to provide effective Christian leadership to individuals, groups and organisations, demonstrated in the capacity to influence and enable others to accomplish worthwhile objectives which contribute to the human good and the kingdom of God. This includes seeking to emulate the example of Jesus Christ in serving and empowering others.

### **Integrity and Justice**

The ability to apply a Christian worldview in the diverse situations and responsibilities of life, and to exercise faith, hope, love and generosity as prevailing attitudes. This includes the active promotion of the gospel, social justice, equality, mutual respect and an ecological ethos.

### **Communications**

The ability to communicate effectively to a range of audiences, in appropriate contexts using high levels of verbal, written and technological skills. This includes visual and media literacy, numeracy, rhetoric and persuasion.

### **Personal and Social Skills**

Demonstrate relational skills that incorporate the flexibility for both independent and collaborative situations. This includes personal and group organizational skills, conflict management and resolution, as well as the ability to value and respect the opinions of others.

### **Critical and Creative Thinking**

A capacity for critical and reflective thinking that is explored not only individually but within a community context. This includes a capacity to be creative and to research, analyse and resolve problems in innovative and prophetic ways.

### **Professional Knowledge**

Use and maintain knowledge about a discipline or field, in terms of theoretical, conceptual and methodological elements, striving continually and independently to secure further knowledge and where appropriate, defined professional skills.

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### LEARNING OUTCOMES

Specification	AQF Level 10 (Research)	AC Learning outcomes
Knowledge	<p>Graduates of a Doctoral Degree will have:</p> <ul style="list-style-type: none"><li>• a substantial body of knowledge at the frontier of a field of work or learning, including knowledge that constitutes an original contribution;</li><li>• substantial knowledge of research principles and methods applicable to the field of work or learning.</li></ul>	<p>Demonstrated:</p> <ul style="list-style-type: none"><li>• critical, innovative and systematic understanding of a substantial and complex body of knowledge that makes an original contribution to a particular area in the field of specialisation such as Systematic Theology, Biblical Studies, History, Ministry, Business, Leadership, Communication, Education, Educational Leadership or Theological Education;</li><li>• advanced and expert knowledge of scholarship and recent developments in the area under consideration;</li><li>• sophisticated understanding of advanced research principles and methods, and substantial knowledge of specific research approaches used within the field of Theology, Business and/or Education.</li></ul>
Skills	<p>Graduates of a Doctoral Degree will have:</p> <ul style="list-style-type: none"><li>• cognitive skills to demonstrate expert understanding of theoretical knowledge and to reflect critically on that theory and practice</li><li>• cognitive skills and use of intellectual independence to think critically, evaluate existing knowledge and ideas, undertake systematic investigation and reflect on theory and practice to generate original knowledge</li><li>• expert technical and creative skills applicable to the field of work or learning</li><li>• communication skills to explain and critique theoretical propositions, methodologies and conclusions</li><li>• communication skills to present cogently a complex investigation of originality or original research for external examination against international standards and to</li></ul>	<p>Demonstrated ability to:</p> <ul style="list-style-type: none"><li>• autonomously engage in critical reflection, analysis and synthesis of the body of theoretical knowledge related to a particular area within the field of Theology, Business and/or Education;</li><li>• establish, incorporate and apply effective research methodologies to advance existing professional knowledge and/or practice;</li><li>• design a research question that explores an original and complex issue and propose solutions;</li><li>• communicate effectively the complexity of the original research and its findings to peers and the community;</li><li>• provide creative responses to the contemporary challenges and new developments in research and scholarship within the field of Theology, Business and/or Education.</li></ul>

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## LEARNING OUTCOMES

	<p>communicate results to peers and the community</p> <ul style="list-style-type: none"><li>• expert skills to design, implement, analyse, theorise and communicate research that makes a significant and original contribution to knowledge and/or professional practice</li></ul>	
<b>Application of Skills and Knowledge</b>	<p>Graduates of a Doctoral Degree will demonstrate the application of knowledge and skills:</p> <ul style="list-style-type: none"><li>• with intellectual independence</li><li>• with initiative and creativity in new situations and/or for further learning</li><li>• with full responsibility and accountability for personal outputs</li><li>• to plan and execute original research with the ongoing capacity to generate new knowledge, including in the context of professional practice</li></ul>	<p>Demonstrated ability to:</p> <ul style="list-style-type: none"><li>• apply the knowledge and skills developed within the selected research field to engage with new questions and find innovative and creative solutions;</li><li>• work independently, responsibly and with the level of professionalism expected of an expert in the selected research field;</li><li>• effectively design, implement and communicate a major thesis in the selected research field to contribute original knowledge and expertise to peers and the community;</li><li>• develop an advanced level of integrative reflection which will inform and enhance professional practice.</li></ul>

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## COURSE STRUCTURE

The course consists of 240 credit points comprising:

- 80,000 word research thesis (240 credit points) in area of specialisation – Core

To qualify for award of the degree of Doctor of Philosophy a candidate shall complete at least 240 credit points.

CONTENT OF THE COURSE OF STUDY		CREDIT POINTS
<b>CORE SUBJECTS</b>	RES803 PhD Research Thesis	240
<b>RULES OF PROGRESSION</b>	Refer to candidature policy and procedure	
<b>OTHER PROTOCOLS OF THE COURSE</b>	To be eligible to graduate, students must pass at least 240 credit points	
<b>BRIDGING/NESTED COURSES</b>	The Master of Philosophy is a nested course of the Doctor of Philosophy.	

For information on the teaching faculty for this subject, please visit our [website](#).

## Career Outcomes

Graduates of the PhD program are likely to find employment in the church, the business sector, the education sector, as well as in the community sector. Graduate employment opportunities include, but are not limited to:

- Lecturer
- Academic researcher
- Church pastor
- Community/NFP/NGO worker
- Church administrator
- Education administrator or teacher
- Business professional
- Overseas aid and development worker

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## ADMISSION CRITERIA

### Academic Entry Requirements

#### Recent Secondary Education

This course of study requires the completion of an AQF Level 8 Bachelors (Honours 1 or 2a) degree or higher by an authorised institution. Recent high school leavers are not eligible for direct entry into this course.

#### Vocational Education and Training

This course of study requires the completion of an AQF Level 8 Bachelor (Honours 1 or 2a) degree or higher by an authorised institution. Applicants with a Vocational Education and Training (VET) qualification are not eligible for direct entry into this course.

#### Higher Education

Completion of an AQF Level 8 Bachelors (Honours 1 or 2a) degree in a relevant field, or equivalent. Demonstrated knowledge of research methodology equivalent to RES601 AND methodology in the area of specialisation.

OR

Completion of an AQF Level 9 or above postgraduate qualification in a relevant field, or equivalent. This must include at least a 20 credit point research component and an overall GPA at least 2.8.

*Graduates from a professional entry postgraduate award will be required to complete RES601 AND either BIB601, EDU601, THE601, HIS601, MIN601, BUS601, LEA601, COM601 or equivalent, with an overall GPA at least 2.8, as a bridging requirement.*

#### Work and Life Experience

In exceptional circumstances the Program Director may recommend that an applicant be admitted who does not have the qualifications specified. In this case, evidence must be supplied to verify that the applicant has equivalent qualifications based on academic and professional attainment and demonstration of an appropriate capacity for the research.

For further information about AC's Academic entry requirements, please see:

- [AC's Admissions Requirements](#)
- [Higher Education Provisional Entry Policy](#)
- [Admissions Policy](#)

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## English Language Proficiency

Overseas students are required to demonstrate their English proficiency skills. Such students admitted into our programs must attain an overall IELTS (or equivalent) score of 7.0 (with no score below 7.0 in any of the four skills areas). IELTS (or equivalent) is not required for applicants who have undertaken five years of required higher education study (or equivalent) in English from an approved country or who have completed a Certificate IV or higher qualification awarded in English under the Australian Qualification Framework by an authorised institution or registered training organisation.

*Applicants are encouraged to contact the [International Student Office](#) if they are unsure of the equivalence of their English language proficiency test scores.*

## Essential Requirements

International Students must also demonstrate knowledge of research methodology equivalent to RES601 and methodology in the area of specialisation.

A pre-admission interview will be conducted by the Program Director and bridging courses may be required.

In exceptional circumstances the Program Director may recommend that an applicant be admitted who does not have the qualifications specified. In this case, evidence must be supplied to verify that the applicant has equivalent qualifications based on academic and professional attainment and demonstration of an appropriate capacity for the research.

## Special Admissions Pathways

AC's [Admissions Policy](#) details the special admission pathways for our courses of study. The Special Admission Pathways are evaluated on a case-by-case basis by the Program Director. A student's admission requirements may be reconsidered on educational disadvantage grounds, including but not limited to:

- Aboriginal or Torres Strait Islander descent, where the normal entry path has not been followed;
- socioeconomic reasons (such as low-family income or poor living conditions);
- learning or language difficulties;
- physical disability;
- completion of a prescribed program of non-award study (four subjects or 40 credit points) with an overall GPA of 1.8 or better.

*For a full list of educational disadvantage grounds, please see AC's [Admissions Policy](#).*

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## ACCESS AND EQUITY

AC is committed to providing a learning environment that is free from discrimination on the basis of income, age, disability, social and ethnic background, location or gender. AC endeavours to increase opportunities for people of all backgrounds to participate in training programs, and implement programs that take into account the specific needs of participants. AC encourages students to inform AC of any disability, medical condition or learning need that may impact on your studies to arrange a study plan that best suits your needs.

## HOW TO APPLY

Once you have chosen your course of study, you will need to apply direct to AC. Applications typically close 3 weeks before semester commences.

All AC application forms are completed online. There are different forms depending on the level of study you are applying for and the location of your course.

*Further information on How to Apply and access to AC's Application Forms is available on our [website](#).*

## Credit transfers and recognised prior learning (RPL)

You may be entitled to credit for prior learning, whether formal or informal. Formal learning can include previous study in higher education, vocational education, or adult and community education. Informal learning can include on the job learning or various kinds of work and life experience. Credit can reduce the amount of study needed to complete a degree.

*For further information about credit and recognition of prior learning please see AC's [Credit Transfer and Recognition of Prior Learning Policy](#) or contact our [Student Support](#) team.*

## HOW TO ENROL

Once you have returned a signed copy of your Letter of Offer to accept your place at AC, you will be invited to enrol in your specific subjects in the next academic period. Students are advised to consult their timetable (can be found [here](#)), review their [Academic Advice Sheet](#) and contact the [Student Support Team](#) for tailored academic advice before completing the enrolment form.

Applications for credit transfers or recognised prior learning will be communicated to you once they have been processed.

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## STUDENT SERVICES

### Student Support Team

AC's Student Support Team exists to ensure you get from Orientation Day to Graduation Day with a smile on your face!

#### Academic Support

- Tailored academic guidance
- Assessment variation to accommodate disabilities, medical conditions and/or learning needs
- Exam reader/writers
- One-on-one tutoring and small group workshops for face-to-face and distances students
- Physical libraries
- Access to online journal databases
- Access to eBook resources
- Resources are also provided online for self-development

#### Non-Academic Support

- Pastoral Care
- Chaplains
- Professional counselling
- Careers guidance
- On –campus childcare\*
- Extra-curricular and community services
- SRC – The Student Representative Council
- Recreation areas

#### Student Life

All students can take part in:

- mission trips and community service projects
- weekly chapel services
- lunches and gatherings on campus
- opportunities to hear or present research
- masterclasses to take your skills and knowledge to the next level
- social events both on and away from campus
- exchange programs with other colleges and universities around the world

...and much, much more! To find out what is happening near you or to get specific details just contact the Student Support Team:

Email: [studentsupport@ac.edu.au](mailto:studentsupport@ac.edu.au)

Phone: (02) 8893 9005

<https://www.ac.edu.au/student-services/>

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### STUDENT PROFILE

The table below gives an indication of the likely peer cohort for new students at AC. It provides data on students that commenced study and passed the census date in the most relevant recent intake period for which data are available, including those admitted through all offer rounds and international students studying in Australia.

Applicant background	Semester 1, 2018	
	Number of students	Percentage of all students
(A) Past higher education study (includes a bridging or enabling course)	N/P	N/P
(B) Past vocational education and training (VET) study	N/A	N/A
(C) Work and life experience (Admitted on the basis of previous achievement other than the above)	N/P	N/P
(D) Recent secondary education: <ul style="list-style-type: none"><li>• Admitted solely on the basis of ATAR (<i>regardless of whether this includes the impact of adjustment factors such as equity or subject bonus points</i>)</li><li>• Admitted where both ATAR and additional criteria were considered (<i>e.g. portfolio, audition, extra test, early offer conditional on minimum ATAR</i>)</li><li>• Admitted on the basis of other criteria only and ATAR was <b>not</b> a factor (<i>e.g. special consideration, audition alone, schools recommendation scheme with no minimum ATAR requirement</i>)</li></ul>	N/A N/A N/A	N/A N/A N/A
International students	N/P	N/P
All students	5	100%

Notes: N/A – Students not accepted in this category.

N/P – Not published: the number is hidden to prevent calculation of numbers in cells with less than 5 students

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## WHERE TO GET FURTHER INFORMATION

### ac.edu.au

AC's [website](#) is the best place to discover what's happening at AC and explore our courses, campuses and support services. If you are not yet an AC student, our [Future Students](#) team are here to help find the right course for you!

### Moodle

Once you begin your studies at AC, you will use [Moodle](#) as your Learning Management System (LMS) to access all your subject content, the AC Academic Handbook, Study Skills and Textbook Information. New Students can also use Moodle to view our Induction Videos.

### International Students

Nothing beats the experience of being part of our community and participating in our classroom discussions! Alternatively, for students who decide to study from their home country, AC brings education to you by offering many subjects and degrees by distance education allowing you to study from anywhere in the world. Flexible delivery means that you will have access to our e-Learning platform which provides resources, podcasts, online forums and tutor assistance that allows you to complete your studies from your home country.

Further information about International Students, including the application process, international recognition of AC courses of study and FAQ's, is available on our [website](#).

Alternatively, our [Future Students](#) team are available to answer any questions you may have about your requirements as an onshore or offshore International Students at AC.

### QILT

Thinking about higher education institutions and study areas? Wish you could ask someone about their experience? The [QILT website](#) helps you compare official study experience and employment outcomes data from Australian higher education institutions.

### TEQSA National Register

The purpose of the [TEQSA National Register](#) is to be the authoritative source of information on the status of registered higher education providers in Australia.

### Complaints and Grievances

If you are unsatisfied with the outcome of your application, AC's [Complaint and Grievance Resolution Policy](#) outlines the procedure for resolving a complaint or grievance.