

2020 ENROLMENT GUIDE

The Undergraduate Certificate in Business Studies

UNDERGRADUATE CERTIFICATE IN BUSINESS

Course Duration

One semester full-time, or part-time with completion by December 2021.

Study Modes

Online

Intakes

Semester 2

Course Structure

The course structure is based on one semester (13 weeks duration) of four subjects.

To qualify for award of Undergraduate Certificate in Business Studies a candidate shall accrue an aggregate of at least 40 credit points.

WHAT YOU NEED TO KNOW

Course Levels

100, 200 or 300 level is indicated in the course code e.g THE201 is a 200 level theology unit, whereas LEA301 is a 300 level leadership unit. The units increase in difficulty and build upon content and concepts that have come before.

Pre-requisites

A pre-requisite is a unit that must be successfully completed before attempting another unit. For example, in order to attempt THE201, you must complete THE101. Students must have completed the pre-requisite to enrol in the subject.

Timetables

To check if units are available at your campus or online, or for timetable information please visit www.ac.edu.au/documents/timetables/

HOW TO ENROL?

Enrol at www.ac.edu.au/forms/#enrolment-forms

For further assistance with enrolment or regarding changes in your course, contact the Student Support Team:

studentsupport@ac.edu.au

COURSE STRUCTURE

40 credit points from any Alphacrucis College AQF Level 7 subject with a ACC/BUS/LEA/MKT/MAN/LEA/EXP code, such as:

Suggested Subjects / Choose 4 units

Code	Subject Title	Credit Points (CP)	Pre-Req
ACC101	Accounting for Decision Making	10	-
BUS101	Business Law	10	-
BUS102	Economics	10	-
BUS204	Business Analytics	10	-
LEA201	Leadership Principles	10	MAN101 or MIN101
MAN101	Introduction to Management	10	-
MKT101	Foundations of Marketing	10	-