

# **2020 ENROLMENT GUIDE**

The Undergraduate Certificate in Community Services

# UNDERGRADUATE CERTIFICATE IN COMMUNITY SERVICES

## Course Duration

One semester full-time, or part-time with completion by December 2021.

## Study Modes

Online

## Intakes

Semester 2

## Course Structure

The course structure is based on one semester (13 weeks duration).

- 20 credit points of core
- 20 credit points of electives

To qualify for award of Undergraduate Certificate in Community Services a student shall accrue an aggregate of at least 40 credit points, including satisfactory completion of the core subjects noted below

## WHAT YOU NEED TO KNOW

### Course Levels

100, 200 or 300 level is indicated in the course code e.g THE201 is a 200 level theology unit, whereas LEA301 is a 300 level leadership unit. The units increase in difficulty and build upon content and concepts that have come before.

### Pre-requisites

A pre-requisite is a unit that must be successfully completed before attempting another unit. For example, in order to attempt THE201, you must complete THE101. Students must have completed the pre-requisite to enrol in the subject.

### Timetables

To check if units are available at your campus or online, or for timetable information please visit [www.ac.edu.au/documents/timetables/](http://www.ac.edu.au/documents/timetables/)

## HOW TO ENROL?

Enrol at [www.ac.edu.au/forms/#enrolment-forms](http://www.ac.edu.au/forms/#enrolment-forms)

For further assistance with enrolment or regarding changes in your course, contact the Student Support Team:

studentsupport@ac.edu.au

# COURSE STRUCTURE

## Core / 2 units

Code	Subject Title	Credit Points (CP)	Pre-Req
SSC101	Psychology of Emotion	10	-
SSC104	Skills for Counselling	10	-

## Electives / 2 units Choose two from the following

Code	Subject Title	Credit Points (CP)	Pre-Req
SSC207	Group and Community Work	10	SSC101
SSC102	Case Management	10	SSC104
SSE205	Chaplaincy and Pastoral Care	10	-