

ENROLMENT GUIDE

HE Diploma of Chaplaincy

DIPLOMA OF CHAPLAINCY

Course Duration

Full-time load 1 year
Part-time up to 4 years

Study Modes

Intensive (Face-to-face or Live Zoom)

Intakes

February and August
(Exact dates dependent on location & class cohort)

Course Structure

This course structure is based on three semesters (each of 13 weeks duration), with two or three subjects taught in each semester. (Note: it can be completed over two semesters if required.)

- 6 core units (60 cp from core subjects 2 elective)
- 2 elective units (20 cp from electives)

To qualify for award of the degree of Diploma of Chaplaincy a candidate shall accrue an aggregate of at least 80 credit points, including satisfactory completion of the core subjects.

Intensive Structure

The Diploma of Chaplaincy generally consists of 5 compulsory intensive classes. Most intensives lasts three days (or two days for electives) where students are required to attend. A lack of attendance will result in a delay in course progress and/or a request to withdraw from the missed unit(s).

For more information regarding dates and location of intensives, please visit the [Chaplaincy information page](#). Units are grouped into intensives and the structure is as below.



FEE-Help Available

WHAT YOU NEED TO KNOW

Pre-requisites

A pre-requisite is a unit that must be successfully completed before attempting another unit.

Elective Subjects

Any unit that is not a Diploma of Chaplaincy core unit is classified as an Elective subject. Before enrolling into an elective subject, ensure that you have met the pre-requisite for that unit.

For example, SSC002 Working with Trauma is not a core unit. To enrol into the subject, you must complete the pre-requisite subject SSC001 Psychology of Emotion.

Timetables

To check if units are available at your campus or online, or for timetable information please visit www.ac.edu.au/documents/timetables/.

HOW TO ENROL?

Login to your [Student Gateway](#) to enrol. Visit [this guide](#) for step by step instructions on how to enrol.

For further assistance with enrolment or regarding changes in your course, contact the Student Support Team:

studentsupport@ac.edu.au

COURSE OVERVIEW

Core / 6 units

Code	Subject Title	Credit Points	Pre-Req
MIN001	Introduction to Pastoral Ministry	10	-
SSC001	Psychology of Emotion	10	-
SSE005	Chaplaincy and Pastoral Care	10	-
EXP001A	Professional Practice A*	5	-
EXP001B	Professional Practice B*	5	EXP001A
THE001	Christian worldview**	10	-

*50 hours of placement.

**Please note that this is administered by the Diploma in Ministry and are not necessarily intensive-based.

You must complete one of the following:

Code	Subject Title	Credit Points	Pre-Req
BIB007	Introduction to Israel's Scriptures	10	-
BIB008	Introduction to the New Testament	10	-

Please note that these are administered by the Diploma in Ministry and are not necessarily intensive-based. For more information on these, please contact studentsupport@ac.edu.au

Electives / Choose two of the following:

Code	Subject Title	Credit Points	Pre-Req
SSC002	Working with trauma	10	SSC001
SSE009	Methods of youth work	10	-
SSE003	Working with addictions	10	SSC001

These are chosen by the cohort during Intensive 3. The majority vote are the 2 units that are provided.

ENROLMENT STRUCTURE

The Diploma of Chaplaincy consists of compulsory intensive classes where students are required to attend. Please take note that not all units are intensive based.

Foundations of Care / Core Units / Intensive 1 and 2 (Enrolments available 4 weeks prior)

For a full-time course load*, for your first semester of studies you will need to enrol into these units. You may also choose to add the THE001 and/or BIB units:

Code	Subject Title
MIN001	Introduction to Pastoral Ministry
SSC001	Psychology of Emotion

Chaplaincy Development / Core Units / Intensive 3 and 4 (Enrolments available 4 weeks prior)

For a full-time course load*, for your second semester of studies you will need to enrol into these units. You may also choose to add the THE001 and/or BIB units:

Code	Subject Title
SSE005	Chaplaincy and Pastoral Care
EXP001A	Professional Practice A

EXP001B / Electives / Intensive 5 (Enrolments available 4 weeks prior)

Code	Subject Title
	Elective 1
	Elective 2
EXP001B	Professional Practice B

Biblical & Theological Units

THE001 and BIB007 or BIB008 can be completed at any stage. You can do one of these alongside each semester or, do both of them as an additional semester at the end of your Chaplaincy studies.

Location and Dates

For more information regarding dates and location, please visit the [Chaplaincy and Pastoral Care information page](#).

*For part-time students, please see Appendix A

APPENDIX A - PART TIME STUDY OPTIONS

The following guide has been provided for part-time study option, however if you are looking to complete fewer units than this at a time, please contact our team directly at chaplaincy.support@ac.edu.au.

1st Year

Semester 1 (Intensives 1 and 2)

SSC001	Psychology of Emotion
--------	-----------------------

OR

MIN001	Introduction to Pastoral Ministry
--------	-----------------------------------

Semester 2 (Intensives 1 and 2)

SSC001	Psychology of Emotion
--------	-----------------------

EXP001A	Professional Practice A
---------	-------------------------

OR

MIN001	Introduction to Pastoral Ministry
--------	-----------------------------------

Semester 3 (Intensives 1 and 2)

	Elective 1
--	------------

2nd Year

Semester 1 (Intensives 3 and 4)

SSE005	Chaplaincy and Pastoral Care
--------	------------------------------

EXP001B	Professional Practice B
---------	-------------------------

CHCCCS004	Assess co-existing needs
-----------	--------------------------

Semester 2 (Intensive 5)

	Elective 2
--	------------

Semester 2

BIB001	Introduction to the Bible
--------	---------------------------

OR

THE001	Christian worldview
--------	---------------------

3rd Year

Semester 1 (Intensives 3 and 4)

BIB001	Introduction to the Bible
--------	---------------------------

OR

THE001	Christian worldview
--------	---------------------

APPENDIX A - PART TIME STUDY OPTIONS

Part-time students can either:

Attend the sessions for the units they are enrolled in and complete the assessments (note it may be parts of both intensives for a semester).

OR

Attend the full intensive even though they are only enrolled in a few subjects. They can then enrol in the next units when ready and just complete the assessments or re attend the intensives.

Students doing individual units only attend the day(s) that the unit is being taught. Please see the matrix forwarded to you at the start of the semester to see when specific units are run.

NOTE: the units are taught at various points throughout the intensive so the content flows and builds, rather than one unit per day.