ENROLMENT GUIDE

Associate Degree in Business

ALPHACRUCIS
UNIVERSITY COLLEGE

ASSOCIATE DEGREE IN BUSINESS

Course Duration
Full-time load 2 year
Part-time up to 8 years

Study Modes
Face-to-face, online

Intakes
Semester 1, Semester 2

Course Structure
The course structure is based on four semesters (each of 12 weeks duration, plus an exam week), with four subjects taught in each semester. It comprises:

- 10 compulsory core subjects (100 credit points)
- 6 elective subjects (60 credit points)

To qualify for the Associate Degree in Business a candidate shall accrue an aggregate of at least 160 credit points, including satisfactory completion of the core subjects noted below.

WHAT YOU NEED TO KNOW

Elective Subjects
Any unit that is not within the award is classified as an Elective subject. Before enrolling into an elective subject, ensure that you have met the pre-requisite for that unit.

Course Levels
100, 200 or 300 level is indicated in the course code e.g THE201 is a 200 level theology unit, whereas LEA301 is a 300 level leadership unit. The units increase in difficulty and build upon content and concepts that have come before.

Pre-requisites
A pre-requisite is a unit that must be successfully completed before attempting another unit. For example, in order to attempt THE201, you must complete THE101. Students must have completed the pre-requisite to enrol in the subject.

Timetables
To check if units are available at your campus or online, or for timetable information please visit www.ac.edu.au/documents/timetables/.

HOW TO ENROL?

Enrol through your Student Gateway. For further assistance with enrolment or regarding changes in your course, contact the Student Support Team: studentsupport@ac.edu.au

FEE-Help Available

COURSE STRUCTURE

Students should complete the core subjects first as they provide an important foundation upon which other studies are built.

CORE UNITS / 10 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
RES101	Introduction to Academic Writing and Research	10	-
THE101	Christian Worldview	10	-
BUS101	Business Law	10	-
BUS204	Business Analytics	10	-
MAN101	Introduction to Management	10	-
BUS102	Economics	10	-
ACC101	Accounting for Decision Making	10	-
THE201	Christian Ethics	10	THE101
LEA201	Leadership Principles	10	MAN101
EXP202	Professional Practice in Business	10	40cp

ELECTIVES / 6 UNITS

+ Elective 1 - 100, 200 or 300 level unit
+ Elective 2 - 100, 200 or 300 level unit
+ Elective 3 - 200 or 300 level unit
+ Elective 4 - 200 or 300 level unit
+ Elective 5 - 200 or 300 level unit
+ Elective 6 - 200 or 300 level unit

PRE-REQUISITE KEY

SYMBOL	EXPLANATION
-	**Dash:** no pre-requisite for this subject
THE101	**Subject code:** a specific unit must be successfully completed before undertaking this unit
40cp	**Credit points:** a set number of credit points must be completed before undertaking this unit
*	**Asterisk:** use the *Subject and Unit Search* https://www.ac.edu.au/units/search/ to choose a subject that fits the requirements and check for any pre-requisites