ENROLMENT GUIDE

Undergraduate Certificate in Community Services

ALPHACRUCIS
UNIVERSITY COLLEGE

UNDERGRADUATE CERTIFICATE IN COMMUNITY SERVICES

Course Duration
Full-time load 6 months
Part-time up to 1.5 years

Study Modes
Online

Intakes
Semester 1, Semester 2

Course Structure
The course structure is based on one semester (of 13 weeks duration), with four subjects taught in the semester (for a full-time study load). It comprises:

- 20 credit points of core subjects
- 20 credit points of elective subjects

To qualify for award of Undergraduate Certificate in Community Services a student shall accrue an aggregate of at least 40 credit points, including satisfactory completion of the core subjects noted below.

WHAT YOU NEED TO KNOW

Elective Subjects
In this award, students may choose elective subjects from Biblical Studies. Before enrolling into an elective subject, ensure that you have met the pre-requisite for that unit.

Course Levels
100, 200 or 300 level is indicated in the course code e.g THE201 is a 200 level theology unit, whereas LEA301 is a 300 level leadership unit. The units increase in difficulty and build upon content and concepts that have come before.

Pre-requisites and Co-requisites
A pre-requisite is a unit that must be successfully completed before attempting another unit. For example, in order to attempt THE201, you must complete THE101. Students must have completed the pre-requisite to enrol in the subject. A co-requisite is a unit that can be studied concurrently with another unit.

Timetables
To check if units are available at your campus or online, or for timetable information please visit www.ac.edu.au/documents/timetables/.

HOW TO ENROL?

Enrol through your Student Gateway. For further assistance with enrolment or regarding changes in your course, contact the Student Support Team: studentsupport@ac.edu.au

HECS-Help Available

COURSE STRUCTURE

Use the following as a guide to complete the Undergraduate Certificate in Community Services award. Students should complete the core subjects first as they provide an important foundation upon which other studies are built.

CORE / 2 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
SSC110	Psychology of Emotion and Wellbeing	10	-
SSC112	Counselling Practice I	10	-

ELECTIVES / 2 UNITS / CHOOSE FROM THE FOLLOWING:

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
SSC111	Case Management	10	SSC112*
SSC215	Group and Community Work	10	SSC110*
SSC3342	Chaplaincy and Pastoral Care	10	-

or co-requisite (may be studied in the same semester as part of this award)

PRE-REQUISITE KEY

SYMBOL	EXPLANATION
-	**Dash:** no pre-requisite for this subject
THE101	**Subject code:** a specific unit must be successfully completed before undertaking this unit
40cp	**Credit points:** a set number of credit points must be completed before undertaking this unit
*	**Asterisk:** use the *Subject and Unit Search* https://www.ac.edu.au/units/search/ to choose a subject that fits the requirements and check for any pre-requisites