

ENROLMENT GUIDE

Bachelor of Business and Bachelor of Ministry



ALPHACRUCIS COLLEGE

BACHELOR OF BUSINESS AND BACHELOR OF MINISTRY

Course Duration

Full-time load 4 years
Part-time up to 12 years

Study Modes

Face-to-face, online

Intakes

Semester 1, Semester 2

Course Structure

The Bachelor of Business and Bachelor of Ministry award comprises of:

- All core subjects from the separate awards (16 subjects)
- A major specialisation from each of the separate awards

Area of Specialisation

Bachelor of Business

- Accounting
- Leadership & Management
- Marketing*
- Human Resource Management*

**See Program Director before enrolling to check if specialisations on offer.*

Bachelor of Ministry

- Ministry
- Humanities
- Chaplaincy

To qualify for award of the double degree of Bachelor of Business and Bachelor of Ministry a candidate shall complete at least 320 credit points, including satisfactory completion of the core and specialisation subjects of each course noted below.

WHAT YOU NEED TO KNOW

Course Levels

100, 200 or 300 level is indicated in the course code e.g THE201 is a 200 level theology unit, whereas LEA301 is a 300 level leadership unit. The units increase in difficulty and build upon content and concepts that have come before.

Pre-requisites A pre-requisite is a unit that must be successfully completed before attempting another unit. For example, in order to attempt THE201, you must complete THE101. Students must have completed the pre-requisite to enrol in the subject.

Timetables

To check if units are available at your campus or online, or for timetable information please visit www.ac.edu.au/documents/timetables/.

HOW TO ENROL?

Enrol through your Student Gateway. For further assistance with enrolment or regarding changes in your course, contact the Student Support Team: studentsupport@ac.edu.au



FEE-Help Available

COURSE STRUCTURE

It is strongly recommended to complete core subjects first.

CORE UNITS / 11 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
RES101	Introduction to Academic Writing and Research	10	-
BIB104	Old Testament Foundations	10	-
THE101	Christian Worldview	10	-
MIN101	Introduction to Pastoral Ministry	10	-
BIB105	New Testament Foundations	10	-
HIS101	History of Christianity	10	-
MIN102	Christian Spirituality	10	-
ACC101	Accounting for Decision Making	10	-
BUS101	Business Law	10	-
BUS102	Economics	10	-
MAN101	Introduction to Management	10	-
BUS204	Business Analytics	10	-
THE201	Christian Ethics	10	THE101
LEA201	Leadership Principles	10	MIN101
BIB	200 or 300 level BIB Subjects	10	*
THE	200 or 300 level THE Subjects	10	*

BUSINESS AREA OF SPECIALISATION / CHOOSE A SPECIALISATION:

- + Accounting Specialisation
- + Leadership & Management Specialisation
- + Marketing Specialisation*
- + Human Resources Management Specialisation*

*Check with the Program Director to see if these specialisations are available

MINISTRY AREA OF SPECIALISATION / CHOOSE A SPECIALISATION:

- + Ministry Specialisation
- + Humanities Specialisation
- + Chaplaincy Specialisation

BUSINESS SPECIALISATION

ACCOUNTING AREA OF SPECIALISATION / 8 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
BUS120	Business Information Systems	10	ACC101
ACC201	Accounting and Financial Management	10	ACC101
ACC202	Financial Reporting	10	ACC201
ACC210	Management Accounting	10	ACC101
ACC301	Accounting for Groups	10	ACC202
ACC311	Accounting Theory and Current Issues	10	ACC202
ACC320	Audit and Assurance	10	ACC202
EXP202	Professional Practice in Business	10	40cp

NOTE: The following subjects must be completed in addition to the subjects included in the Accounting major by any student wishing to gain acceptance into certain professional bodies (CPA Australia or CAANZ). To achieve professional accounting association entry, it may require students to exceed the 320 credit points for this course depending on which BMin specialisation they choose.

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
BUS202	Financial Decision Making	10	-
BUS250	Corporations Law	10	BUS101
BUS260	Business Finance	10	BUS202
BUS350	Taxation Law	10	BUS250

LEADERSHIP & MANAGEMENT AREA OF SPECIALISATION / 8 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
MKT101	Foundations of Marketing	10	-
MAN201	Organisational Behaviour	10	MAN101, 40cp
BUS202	Financial Decision Making	10	-
MAN311	Strategic Management	10	MAN201, 120cp
LEA301	Advanced Leadership	10	LEA201, 80cp
LEA311	Creativity and Entrepreneurship	10	LEA201, 80cp
EXP202	Professional Practice in Business	10	40cp
*****	300 level subject or above BIB / THE / SOC / HIS	10	*

BUSINESS SPECIALISATION

MARKETING AREA OF SPECIALISATION / 8 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
MKT101	Foundations of Marketing	10	-
MKT201	Sales Management	10	MKT101, 40cp
MKT251	Marketing Communication	10	MKT101, 40cp
MKT202	Consumer Behaviour	10	MKT101, 40cp
MKT301	Market Research	10	BUS201, 80cp
MKT351	International Marketing	10	MKT202, MKT251, 80cp
EXP202	Professional Practice in Business	10	40cp
*****	200 or 300 level subject BUS / HRM / LEA / MAN / MKT	10	*

HUMAN RESOURCE MANAGEMENT AREA OF SPECIALISATION / 8 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
HRM201	Fundamentals of Human Resource Management	10	MAN101
HRM202	Human Resource Planning & Development	10	HRM201
HRM203	Management of Workplace Health & Safety	10	HRM201, 80cp
HRM302	Performance Management	10	HRM201, 80cp
HRM351	Industrial Relations	10	HRM201, 80cp
MAN311	Strategic Management	10	MAN201, 120cp
EXP202	Professional Practice in Business	10	40cp
*****	200 or 300 level subject BUS / HRM / LEA / MAN / MKT	10	*

MINISTRY SPECIALISATION

MINISTRY AREA OF SPECIALISATION / 8 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
EXP201	Professional Practice	10	40cp
MIN201	Pastoral Administration and Management	10	MIN101
	200 or 300 level subject CCM / LEA / MIN / MUS / WOR / SSC	10	*
	200 or 300 level subject CCM / LEA / MIN / MUS / WOR / SSC	10	*
	200 or 300 level subject CCM / LEA / MIN / MUS / WOR / SSC	10	*
	300 level subject EXP / CCM / LEA / MIN / MUS / WOR / SSC	10	*
	300 level subject EXP / CCM / LEA / MIN / MUS / WOR / SSC	10	*
	300 level subject EXP / CCM / LEA / MIN / MUS / WOR / SSC	10	*

HUMANITIES AREA OF SPECIALISATION / 8 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
EXP201	Professional Practice	10	40cp
	100 or 200 or 300 level humanities subject	10	*
	200 or 300 level humanities subject	10	*
	200 or 300 level humanities subject	10	*
	200 or 300 level humanities subject	10	*
	300 level humanities subject	10	*
	300 level humanities subject	10	*
	300 level humanities subject	10	*

CHAPLAINCY AREA OF SPECIALISATION / 8 UNITS

CODE	SUBJECT TITLE	CREDIT POINTS	PRE-REQ
	Professional Practice in an SSC subject	10	*
	100 or 200 or 300 level SSC subject	10	*
	200 or 300 level SSC subject	10	*
	200 or 300 level SSC subject	10	*
	200 or 300 level SSC subject	10	*
	300 level SSC subject	10	*
	300 level SSC subject	10	*
	300 level SSC subject	10	*

PRE-REQUISITE KEY

SYMBOL	EXPLANATION
-	Dash: no pre-requisite for this subject
THE101	Subject code: a specific unit must be successfully completed before undertaking this unit
40cp	Credit points: a set number of credit points must be completed before undertaking this unit
*	Asterisk: use the <i>Subject and Unit Search</i> https://www.ac.edu.au/units/search/ to choose a subject that fits the requirements and check for any pre-requisites